

**OKAEYC Governing Board meeting Minutes**

**August 19, 2022**

**Present:** Sarah Albahadily, Carina Amrine, Mansur Choudry, Jana Cornelius, Kelly Ramsey, Gina Richardson, Collette Sawyer, Gay Snyder, Susan Tabor, Caitlin Walker

**Absent:** Lori Beasley, Brianna Mellott, Tammy Lawson, Misty Glynn

Stephanie Lippert sent an email before the meeting to announce her resignation.

The meeting was called to order by Collette Sawyer as Mansur Choudry had notified Collette Sawyer he would be late, asking her to step in as meeting chair. The agenda was adjusted to await quorum. Some reports proceeded before action items, which was achieved.

**Business Manager** - Susan Tabor reported on the August NAEYC monthly affiliate call. The second round of reports will open September 2, and close October 17. Annual NAEYC offered insurance from is moving forward. NAEYC is asking that webpages and communications fonts, color palette, spacing, etc. be limited to those prescribed. This information is available in HELLO, and Susan Tabor has begun to adjust the website and emails.

**Chapters** – no report

**Head Start** – Gina Richardson attended the June meeting, next meeting in October. Her term of appointment will conclude in December, 2022.

**Membership** – Jana Cornelius reported the following notes regarding membership as of July 1, 2022: Total - 622

Affiliate Entry Level - 280

Affiliate Standard Level - 220

Affiliate Premium Level - 115

Family Level - 7

She sent to 67 emails to members whose membership will lapse in August 2022. Seventy members who renewed membership in July 2022 received a membership card.

Jana also noted Rainbow Fleet is sponsoring an event on Oct. 20, 5:30-7:30 at Horace Mann Elementary. They hope to partner with OKAEYC to hand out candy, etc. This will increase visibility.

**Minutes** – In a return to the agenda as quorum was achieved, June & July minutes were presented for approval. Mansur Choudry moved to approve, Jana Cornelius seconded, the motion carried.

**Financials** – July Financials were presented by Susan Tabor in Misty Glynn's absence. Carina Amrine moved to approve as presented, Mansur Choudry seconded, the motion approved.

**Elections** – Nominations: Collette Sawyer made the motion the slate be approved as presented, Kelly Ramsey seconded, motion carried. Today is the last day to accept nominations, and if any further nominations are presented, she will send them to the board via email. Anyone can send names they will still go out to board for approval. The election will occur

online, with a computer available for members to vote at conference if assistance is needed.  
The following names were presented:

President elect: Jana Cornelius

VP Membership: Amanda Waters

Secretary: Brianna Mellott

Conference: Paloma Cisneros & Tammy Coffee

Public Policy: Stephanie Hinton & Lindsay Insomya

SECA: Sarah Albahadily

Treasurer-elect: -----

Student Representative: ----

**Awards** – Gay Snyder suggested Paula Koos be the recipient of the *Friend of Young Children* Award. Kelly Ramsey moved she be accepted, Collette Sawyer seconded, motion carried.

Brittany Lee was suggested as recipient of the *Distinguished Service* Award. Collette made the motion she be accepted, Jana Cornelius seconded, motion carried.

Gay Snyder announced she will conclude service in December of 2022.

**Conference** – Sarah Albahadily and Carina Amrine shared the conference is now just 36 days away.

Total registration receipts to date: \$2,712.59. As of August 18, 2022 the following registrations have been received:

Early bird	27
Members	55
Non-members	16
Student	18
Total	116

The conference schedule is approximately as follows:

**7 am** tables and vendors / Pastries & coffee

**8 am** welcome, 8:15 am keynote speaker, last 5minutes or so for awards, also end of day

**10:30-12:15** breakout Board members are comfortable with the speakers proposed in the Conference report.

**12:15** Lunch, on your own but possibly food trucks available

**1:15-3:30** afternoon keynote speaker with final 15 minutes for announcements

Vendors will need to clean up by 4:00.

An election link will be posted periodically. UCO is waiving grand hall & classroom fees, therefore the cost is just \$20 (tech fee) for all of UCO for facilities. About \$200 to have a tech person there all day, which the board desires. A Zoom link won't be provided, as this is an in-person conference.

SECA is not able to sponsor this year, but is offering about \$200 for a student activity, perhaps for lunch for students. Kelly Ramsey will help with this and operate the SECA table.

OPSR will sponsor and Kelly Ramsey's nonprofit – Developing People, Inc. will also have a table.

A few more items are needed for the spa/relaxation basket.

Spread word, hope to have social media links shared between them to post more information.

A group will meet sometime between Sept 11-23 to fill bags.

The program needs to be printed – Advanced Program might provide a discount for this service. Sarah and Carina will manage the program.

**Public Policy** – no report

**Public Relations** – no report

**SECA** – Kelly Ramsey reported the next meeting will be in Sept. She is a member of the Development and reviewing proposals. Additional proposals are needed. She has submitted names for SECA awards. Registration will open after proposals are accepted.

**Strategic Planning/Financial Stability** – no report

**Visibility** – Kelly Ramsey and Jana Cornelius have started work on the grant. They are confident they will meet the short-form Sept 6 deadline. The grant is focused on policy efforts to support early childhood, including promoting health, classroom support that will extend to families, legislation, and as well, partnerships. If the short form is approved, the proposal will move forward.

**Final Notes:** Susan Tabor mentioned the DEIB Selection/participation as offered by NAEYC and the Affiliate Leadership Registration. Kelly recommends someone attend. An email will be sent to board members to determine interest.

**Adjournment** – Kelly Ramsey moved adjournment, the was motion approved.