



Oklahoma Association for the Education of Young Children

---

## Governing Board Minutes

November 12, 2021

9:30am - 11:00 am

Zoom

### Welcome and Introductions

**Collette**

The meeting was called to order by Collette Sawyer at 9:35, the meeting was conducted via the Zoom platform. In attendance were:

Jana Cornelius – Vice-President, Membership  
Gina Richardson – Head Start Advisory Board Representative  
Jenny Platt – Member at large - Conference Co-chair  
Sara Albahadily – Member at large - Conference Co-chair  
Kelly Ramsey – SECA Representative  
Marty Nicholson – Treasurer  
Collette – President  
Mansur Choudry – President-Elect  
Lori Beasley – Historian  
Kim Kelly – Member at large – Publicity  
Susan Tabor – Business Manager

Quorum was achieved.

Absent:

Misty Glynn – Secretary  
Caitlyn Pattillo – Vice President - Chapters  
Gay Snyder – Member at Large – Awards  
Charlotte Hollarn –Past-President

September 2021 minutes are not yet available.

Marti Nicholson presented the August, September and October 2021 financial reports for approval. About \$2000 more was expended than received but NAEYC membership is strong. The Edward Jones account is performing well. Motion to approve the financial reports was made by Mansur Choudry, seconded by Kim Kelly, and were unanimously approved.

Kelly Ramsey reported that SECA is extending the nomination deadline for President-Elect. Any affiliate past president is eligible to run for this office. Kelly will attend the Spring SECA Conference and urged others to attend. SECA is foregoing the Silent Auction this year.

The Oklahoma Association for the Education of Young Children's mission is to connect professionals, build leadership, and support those committed to the needs, rights, quality care, education and wellbeing of young children and their families.



Oklahoma Association for the Education of Young Children

---

Sarah Albahadily discussed the idea of changing the Fall Conference from the last Saturday in August to a later fall date. Kelly Ramsey prefers mid-late September due to budgets, and the struggles with new staffing at very beginning of new school year.

After approval by the board, the OKAEYC 2022 ballot will be released to membership for vote on November 29, and the process will close on December 6. At least one person is presently on the ballot for every position except for the student position.

The December 10 meeting will be held on Zoom.

The January 2022 meeting will be the annual board orientation. Collette Sawyer will help with the transition. Monthly meetings will be scheduled for the third week of the month. The calendar will be readied shortly.

Susan Tabor, Business Manager, has agreed to extend her role in this position for several months. She will be working remotely to a greater degree, and hours will be somewhat reduced, recognizing increased workload periods.

Charlotte Hollarn, while absent, had planned to share about Innovation grants available from OPSR. Collette Sawyer spoke on her behalf. The grants are intended to implement innovative ideas. Consensus was that OKAEYC might consider submitting a proposal. Ensuing discussion concerned assisting centers with the accreditation process – it would fit the innovation grant, and would provide fees and technical assistance and may be a niche for OKAEYC. Kim Kelly elaborated on this discussion, mentioning that some grants may concern conducting research, others are about starting a project from its conception through implementation, or enlarging a current project. Kelly Ramsey is willing to help work on this to help leverage OKAEYC. Collette will send board members the website link so that all might review. It was mentioned that Oklahoma has few projects that help strengthen the role of fathers as parents.

Collette suggested adding a fourth area to the Strategic Plan regarding researching grant possibilities, Kelly Ramsey will lead this.

Jana Cornelius is working with NAEYC staff to discuss strategies designed to increase public school educators' membership.

Collette Sawyer encouraged creating committees within each board office. This will help to reduce workload and increase visibility.

Susan Tabor and Marti Nicholson discussed audit findings emphasizing the need to streamline the Chart of Accounts. After researching possibilities, it was recommended Jane Wilson, a local

The Oklahoma Association for the Education of Young Children's mission is to connect professionals, build leadership, and support those committed to the needs, rights, quality care, education and wellbeing of young children and their families.



Oklahoma Association for the Education of Young Children

---

QuickBooks expert, be engaged for an in-person session that would cost \$300. Gina Richardson moved this action be taken, Kelly Ramsey seconded, and the motion carried unanimously.

Marti Nicholson discussed the savings and checking account balances, which are healthy. She proposed transferring \$45,000 in total from both accounts to three or four certificates of deposit at the credit union and that termination dates be staggered. A total of 454,000 would remain in both accounts. The process may be accomplished via telephone direction. Monies could also be transferred to the Edward Jones account. Following discussion, Mansur Choudry moved the funds be transferred to the certificates of deposit, Kelly Ramsey seconded, and the motion carried unanimously. Marti Nicholson will take this action today.

The meeting adjourned at 10:30.

Respectfully submitted,

Susan Tabor, acting in absence of OKAEYC Secretary